



# MOST HOLY TRINITY PARISH

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## Mass Intention Request Form

The practice of requesting a Mass to be offered for loved ones, living or deceased, is a beautiful and wonderful part of our Catholic tradition. We aim to honor requests for Mass Intentions to the best of our ability according to the Code of Canon Law for the universal Roman Catholic Church and diocesan policy. In our parish there are many requests for the scheduling of Mass Intentions. As a way to allow as many parishioners and friends as possible to schedule a Mass, the following policies have been established.

1. Requests will be honored on a first-come, first-serve basis in the order in which the form is received at the Parish Office.
2. No Mass request will be taken over the telephone at the Parish Office. Mass intentions forms are available in the worship space, on the website, and in the Parish Office. Completed forms can be delivered, mailed or returned by way of the collection basket to the Parish Office.
3. An offering of \$10, as determined by diocesan policy, is to accompany each Mass request.
4. Mass intentions for the following liturgical year may be scheduled beginning November 1<sup>st</sup>.
5. One Mass each weekend must be scheduled for the intentions of our parishioners known as “Pro Populo” (For the People) as required by Canon Law (# 534).
6. Multiple Mass intentions per Mass cannot be scheduled per Canon Law (# 945-958).
7. When someone schedules a Mass Intention the priest or his representative commits his celebration of the Mass according to the intentions of the person making the offering. It is a spiritual act and its publication neither adds nor subtracts from its validity. God honors the intention of the heart.

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*(Print Clearly – illegible writing may result in misspellings)*

Mass intention for: \_\_\_\_\_  living  deceased

Date preference: \_\_\_\_\_ *\*If desired date is already scheduled the next closest date will be selected.*

Name of Person(s) or Group requesting Mass: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_ Stipend \$ \_\_\_\_\_

If a Mass card should be sent to a family, please furnish their name(s) and address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Official Office Use*

*Revised: October 2018*